

JOB HISTORY QUESTIONNAIRE

NOTE: Please answer these questions for each of the last two jobs held, including the current one. (Use only one sheet for each job.)

Your Name: _____

Date Prepared: _____

Name of Job/Position:	Name of Company:	Date Employed:
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1. What were the major activities you performed? Indicate which ones you did very well, and which most poorly.
2. What were your major accomplishments in this job?
3. What were your most acute problems in this job, and how did you deal with them?
4. Why did you leave this position (or wish to)?
5. What do you consider your major strengths?
6. What qualities do you need to develop further?

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